

CBSE Mandatory Public Disclosure (MPD) Checklist

A free self-check for school websites · As per the revised Appendix IX published on saras.cbse.gov.in · Checked October 2026; verify for later changes · NextBridge Learning & Growth Solutions

Important: this is general guidance, not legal advice and not an official CBSE document. Following it does not guarantee any affiliation, approval or inspection outcome; those decisions rest with CBSE.

Official format: the revised Appendix IX (Mandatory Public Disclosure), CBSE Affiliation Bye-Laws 2018, published on saras.cbse.gov.in:

https://saras.cbse.gov.in/saras/Circulars/Circular01_2026639038229508601060.pdf. See also <https://saras.cbse.gov.in> and <https://www.cbse.gov.in>.

A. General information

- School name
- Affiliation no. and school code (if applicable)
- Complete address with PIN code
- Principal's name and qualification
- School email ID
- Contact details (landline/mobile)
- Clear "Mandatory Public Disclosure" link visible on the website home page

B. Documents and information

- Copies of affiliation/upgradation letter and recent extension of affiliation, if any
- Copies of Society/Trust/Company registration or renewal certificate, as applicable
- Copy of No Objection Certificate (NOC) issued, if applicable, by the State Govt./UT
- Copies of recognition certificate under the RTE Act, 2009, and its renewal, if applicable
- Copy of valid building safety certificate as per the National Building Code
- Copy of valid fire safety certificate issued by the competent authority
- Copy of the DEO certificate submitted for affiliation/upgradation/extension, or self-certification by the school
- Copies of valid drinking water, health and sanitation certificates and the water testing report

Note (from the format): all documents must be self-attested by the Chairman/Manager/Secretary and the Principal; if any are later found not genuine, the school is liable for action as per norms.

C. Result and academics

- Fee structure of the school
- Annual academic calendar
- List of School Management Committee (SMC) members
- List of Parent-Teacher Association (PTA) members
- Last three years' board results (as applicable), in separate Class X and Class XII tables: year, number registered, number passed, pass percentage, remarks

D. Staff (teaching)

- Principal
- Vice Principal
- Headmistress/Headmaster

- Total number of teachers, with lists of PGT, TGT and PRT staff giving name, designation and qualification (link)
- Teacher-section ratio
- Details of special educator
- Details of counsellor and wellness teacher

E. School infrastructure

- Total campus area (sq m)
- Number and size of classrooms (sq m)
- Number and size of laboratories including computer labs (sq m)
- Number and size of library (sq m)
- Internet facility (yes/no)
- Number of girls' toilets
- Number of boys' toilets
- Number of CWSN toilets
- Public YouTube link to a video of the school inspection covering infrastructure (mandatory)

F. Keeping it current (good practice, not part of the format)

- Every document is legible, self-attested where required, and opens correctly
- Certificates are valid and not expired
- A named staff member reviews the MPD page at least once a term

Want a second pair of eyes? Take the free School Growth Check at <https://nextbridge.co.in/growth-check.html> or email nextbridgelearning@gmail.com. NextBridge is an independent consultancy and is not affiliated with or endorsed by CBSE.